

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**FEBRUARY 10, 2020**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present – Lisa Marshall, Joe Giammarella, Christine Tiseo, Jairo Rodriguez, MaryAnn Perro, Adam Chaabane, David Amanullah, Laura Vargas

Members Absent – Chris Mania (arrived at 7:35pm)

Also Present - Michele Pillari, Tom DiFluri, Adam Weiss

**Presentation:** The Special Ed department held a presentation on the Special Education CBI program.

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

**220-212 - APPROVAL OF MINUTES**

Motion by PERRO Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the January 6, 2020 Reorg, the January 9, 2020 Special and the January 13, 2020 Regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the January 6, 2020 Reorg, the January 9, 2020 Special and the January 13, 2020 Regular meetings.

Roll Call: 8 YES

**SUPERINTENDENT'S REPORT**

The We're Not Buying It Program sponsored by the WP Municipal Alliance was a success. The program consists of six weeks of classroom instruction with sixth grade students on lessons pertaining to the prevention or delay of the onset of Alcohol, marijuana, and drug use and how to prevent bullying. Guidance counselors from PVHS met with incoming freshman and their parents to create schedules for the 2020-2021 school year. Our Health Club students presented to the grade 5 students regarding Flu Prevention. Memorial School students participated in a Spelling Bee on January 29th. Our winning student will go on to compete in a spelling bee at the county level. Our 5th grade students had a special science presentation from the "Re-Clam the Bay", a non-profit organization which oversees the birth, growing, and replanting of oysters along the New Jersey Shore. Memorial School Student Council hosted their first annual "Soup-er Bowl" and joined in the efforts with BG and CO to collect soup for Eva's Village. Math book review committee came together to analyze various new math series. We are creating a Financial Literacy cycle class for students in grades 6-8 for the 2020-2021 School Year. The curriculum writing for this class is well underway.

The NJ Perennial Math Tournament was a huge success! Student participants in grades 4 and 7 placed 3rd and have the option to participate in the nationwide virtual tournament! IXL data shows great growth and positive numbers across grades 3-8. Monthly reports are analyzed and provided to each teacher. Memorial School Science and SS teachers participated in a PD day with Ms. Calderon on Google. The team worked on various programs to help with differentiation and how to use technology appropriately. Our first CARS Grant meeting is tomorrow. We will receive information regarding the specifics of the grant and what it entails. LINKIT benchmark assessments were given and data is being analyzed since we are half way through the year and close to testing. NJTSS-ER Grant update- We are currently researching and reviewing new resources to pilot in both BSI and in the classroom to support Tier 1 instruction. We are examining various decodable texts for our youngest learners to secure foundational skills. Our One School One Book initiative came to an end. It was a huge success. Grade 5 Standards based report cards have been drafted. Footprints for Life is wrapping up this week at CO School. The students enjoyed the six week character education program sponsored by the WP Municipal Alliance. Ms. Indri, CO school counselor, provided lessons in classrooms as an extension of No Name Calling Week to promote kindness. Students in Mr. Krakower's second grade class participated in a World Read Aloud Day. He had author Artemis Roehrig skype into the classroom to read one of her books to the students. BSI teachers met with Mrs. Bender, NJTSS Coach, to discuss the implementation of Phonics First and identify new groups based off of new diagenetic data. CO Teachers completed School Climate Survey as part of our work to develop a healthy school climate and culture. The team will be reviewing and reporting on the results. Master Teacher, Mrs. Leary, has secured training dates for us at the end of the school year for the preschool curriculum and assessment system. She found a training site which will provide free professional development. LEAD Program is off to a great start in 4th grade. Thank you, Officers Carino and Morrison! Young Audience artist, Rebecca Kelly, worked with fourth grade students and teachers to create a flip book that assisted students with learning multiplication. Young Audience artist, Patricia Flynn, worked with the third grade students and teachers to help to create and present illustrations of the main idea of an article. BG Students will be participating in the Kids Healthy Heart challenge. This Friday there will be a jump off and a teacher champion will be crowned. BG School Climate Survey was administered to the teachers and students. Parents will be next. The School Climate and Culture committee will review all results and plan next steps. Mrs. Farraye and Ms. D'Astolfo will be working with the fourth grade teachers to introduce the BOTVIN program during our health classes. BOTVIN was purchased by the Municipal Alliance and will help students identify and make positive life choices.

**BUSINESS ADMINISTRATOR’S REPORT**

Mr. DiFluri reported that state aid figures should be out at the end of February. The finance committee should be ready to present the preliminary budget at the March 9, 2020 workshop meeting.

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by PERRO Seconded by MARSHALL to accept the recommendation of the Superintendent to approve the following consent agenda numbers 220-213 through 220-215.

Roll Call: 8 YES

**220-213 - APPROVAL OF REGISTER REPORT**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the January 2020 Register Report.

**220-214 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$415,262.56, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#68	\$354,891.62
#L43	\$ 60,370.94

**220-215 - APPROVAL OF NEW SUBSTITUTES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher lists for January 2020, as per the Northern Regional Educational Services Commission.

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**PERSONNEL:**

**220-216 - APPOINTMENT OF HIRE – 2<sup>nd</sup> HEAD CUSTODIAN – D. GRIMES**

Motion by PERRO Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of David Grimes as a 2<sup>nd</sup> Head Custodian, in accordance with WPEA Sidebar Agreement, effective February 11, 2020.

Roll Call: 8 YES

**220-217 - APPROVAL OF STAFF CLASS CHANGES**

Motion by PERRO Seconded by GIAMMERELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval the following staff class changes, retroactive to February 1, 2020:

Jennifer Smith: From Class I, Step 8-9, \$62,215.00 TO Class II, Step 8-9, \$68,665.00

Christina Dizza: From Class I, Step 5, \$58,815.00 TO Class II, Step 5, \$65,265.00

Monica Voinov: From Class II, Step 6-7, \$66,165.00 TO Class III, Step 6, \$70,715.00

Roll Call: 8 YES

**220-218 - APPROVAL OF SUBSTITUTE CUSTODIAN- M. AMATO**

Motion by PERRO, Seconded by CHAABANE.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Michael Amato, as a substitute custodians for the 2019-2020 school year, at a rate of \$20/hr.(No Black Seal), effective pending receipt of proper paperwork.

Roll Call: 8 YES

**220-219 - APPROVAL OF SUBSTITUTE CUSTODIAN- D. CARAVELLI**

Motion by PERRO, Seconded by GIAMMARELLA.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Daniel Caravelli, as a substitute custodians for the 2019-2020 school year, at a rate of \$20/hr.(No Black Seal), effective pending receipt of proper paperwork.

Roll Call: 8 YES

**220-220 - RATIFY APPROVAL OF STAFF STIPEND- M. VOLPE**

Motion by PERRO, Seconded by CHAABANE.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of stipend payment for the 2019-2020 school year in accordance with current WPEA contract, for Michael Volpe, for afternoon bus supervisor, at a rate of \$775, prorated, retroactive to 2/3/20.

Roll Call: 8 YES

**220-221 - APPOINTMENT OF HIRE – J. CASASNOVAS**

Motion by PERRO, Seconded by GIAMMARELLA.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jamie Casasnovas, as a Preschool teacher, BA, Step I, \$56,715, as per WPEA agreement, effective March 2, 2020 – June 30, 2020.

Roll Call: 8 YES

**EDUCATION:**

**220-222 - WORKSHOP/TRAVEL REIMBURSEMENT**

Motion by GIAMMARELLA Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2019-2020 school year:

Roll Call: 8 YES

Name	Activity	Date	Fee	Travel
Veronica Seavy Stacey Perry Dustin Walters Rosemary Ficarra Rosa Hawkins	Leveled Literacy Intervention Training	2/24 & 2/25 2020	\$450/ea	\$15.74/ea

**220-223 - APPROVAL OF THE 2020-2021 SCHOOL CALENDAR**

Motion by GIAMMARELLA Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached calendar for the 2020-2021 school year.

Roll Call: 8 YES

**219-224 - APPROVAL OF 2020 EXTENDED SCHOOL YEAR PROGRAM**

Motion by GIAMMARELLA Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Extended School Year Program(ESY) (autistic preschool, child with disabilities and LLD) in accordance with N.J.A.C. 6A:14-4.3 ©. Preschool disabilities & LLD- July 6<sup>th</sup>-July 30<sup>th</sup>, Autism – July 6<sup>th</sup>-August 13<sup>th</sup>. Programs are Monday-Thursday 9:00am-12:00pm, to be held in Memorial School. (Personnel and costs to be voted on at a later date)

Roll Call: 8 YES

**220-225 -APPROVAL OF 2020 SUMMER ACADEMIC REMEDIAL PROGRAM**

Motion by GIAMMARELLA Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the 2020 Summer Remedial Program, to be held in Memorial School, July 6<sup>th</sup>-July 30<sup>th</sup> 2020. Programs are Monday-Thursday 9:00am-12:00pm. (Personnel and costs to be voted on at a later date)

Roll Call: 8 YES

**FINANCE:**

**220-226 - NRESC –TRANSPORTATION CONTRACT**

Motion by RODRIGUEZ Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2019-2020 bus route:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
F723	Windsor Learning Center	Omar Transport.	2	23,760.00 + 712.80	1/2/20-June 2020

Roll Call: 7 YES, 1 ABSTENTION-VARGAS

**220-227 - APPROVAL OF BOND REFUNDING ORDINANCE**

Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the introduction and first reading of the following refunding bond ordinance. The public hearing and adoption of the refunding bond ordinance will be at the March 9, 2020 workshop meeting, held in the Memorial School cafeteria, at 7:00pm.

REFUNDING BOND ORDINANCE PROVIDING FOR THE REFUNDING OF \$4,652,000 AGGREGATE PRINCIPAL AMOUNT OF OUTSTANDING BONDS OF THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, APPROPRIATING A SUM NOT EXCEEDING \$4,800,000 TO PAY THE COST THEREOF AND AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$4,800,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING BONDS OF SAID BOARD TO FINANCE SUCH APPROPRIATION.

BE IT ORDAINED by The Board of Education of the Borough of Woodland Park, in the County of Passaic, New Jersey, as follows:

Section 1. The Board of Education of the Borough of Woodland Park, in the County of Passaic, New Jersey (the "Board" or "School District") is hereby authorized to refund \$4,652,000 aggregate principal amount of the Board's outstanding School Bonds, dated April 15, 2010 and maturing on or after April 15, 2021 (the "Outstanding Bonds").

The Outstanding Bonds bear interest from their date at the rates per annum, payable on April 15 and October 15 of each year until maturity or prior redemption, and mature in annual installments on April 15 in each year, as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2021	\$375,000	4.00 %
2022	390,000	4.00
2023	410,000	4.00
2024	430,000	4.00
2025	455,000	4.00
2026	475,000	4.00
2027	490,000	4.00
2028	520,000	4.00
2029	535,000	4.00
2030	572,000	4.125

The Outstanding Bonds are subject to optional redemption on or after April 15, 2020 at a redemption price of 100%. The Board may determine by subsequent resolution not to refund a portion of the Outstanding Bonds.

Section 2. The Board has ascertained and hereby determines that the Outstanding Bonds set forth in Section 1 of this ordinance have not been paid or discharged and that the Board is authorized by Section 61.2 of the School Bond Law (Chapter 24 of Title 18A of the New Jersey Statutes Annotated, as amended; the "School Bond Law") to issue its refunding bonds as hereinafter provided to refund the Outstanding Bonds. The object of the refunding is to effect debt service savings for the Board.

Section 3. A sum not exceeding \$4,800,000 is hereby appropriated (a) to refund the Outstanding Bonds set forth in Section 1 of this ordinance in the aggregate principal amount of \$4,652,000 and (b) to pay an amount not exceeding \$95,000 for the cost of the issuance of the refunding bonds, including underwriter's compensation, printing, advertising, accounting, financial, legal or other expenses therefor, as permitted by Section 61.2 of the School Bond Law (collectively, the "Purpose").

Section 4. To finance the Purpose, refunding bonds of said Board in an aggregate principal amount not exceeding \$4,800,000 are hereby authorized to be issued pursuant to the School Bond Law (the "Refunding Bonds"). The Refunding Bonds shall be sold at private sale by resolution of the Board and shall be in registered form and shall contain the word "refunding" in their title and shall recite that they are issued pursuant to the School Bond Law and shall bear such date or dates, mature at such time or times not exceeding 40 years from their date, bear interest at such rate or rates per annum, be payable at such time or times, be in such denominations, carry such registration privileges, be executed in such manner consistent with the provisions of the School Bond Law for bonds of a school district, be payable at such place or places, and be subject to such terms of redemption, with or without premium, as may be hereafter determined by resolution of the Board within the limitations prescribed by law.

Section 5. The Refunding Bonds shall be direct, unlimited and general obligations of the Board and unless paid from other sources, the Refunding Bonds and the interest thereon are payable from ad valorem taxes on all taxable real property within the School District, without limitation as to rate or amount. The full faith and credit of the Board are hereby pledged to the punctual payment of the principal of and the interest on the Refunding Bonds.

Each Refunding Bond issued pursuant to this ordinance shall recite that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened and to have been performed precedent to and in the issuance of the Refunding Bond exist, have happened and have been performed, and that the Refunding Bond, together with all other indebtedness of the Board, is within every debt and other limit prescribed by the Constitution or statutes of said State.

Section 6. The School Business Administrator/Board Secretary is hereby authorized to execute a certificate addressed to the underwriters of the Refunding Bonds stating that the preliminary official statement to be prepared by the Board with respect to the Refunding Bonds is "deemed final" as of its date within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. The distribution of such preliminary official statement to potential purchasers of the Refunding Bonds is hereby approved.

Section 7. All matters with respect to the Refunding Bonds not determined by this ordinance shall be determined by subsequent resolution or resolutions to be hereafter adopted by the Board, or the performance or determination thereof delegated by resolution or resolutions, to the School Business Administrator/Board Secretary.

Section 8. It is hereby determined and stated that a supplemental debt statement has been filed with respect to the Refunding Bonds in accordance with the requirements of Sections 17 and 61.4 of the School Bond Law.

Section 9. The Board is hereby authorized to enter into any agreements that may be necessary to effect the purchase of securities, as permitted by Sections 61.5 and 61.10 of the School Bond Law, to accomplish the refunding.

Section 10. This refunding bond ordinance shall take effect immediately upon its adoption.

Roll Call: 8 YES

**220-13A- APPROVAL OF KONICA MINOLTA COPIER LEASE**

Motion by VARGAS Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve leasing of two (2) Konica Minolta copiers, under ESCNJ/AEPA Co-op Contract #17-B, to replace existing machines at Charles Olbon School.

Two (2) Konica Minolta Bizhub 808 – 80 pages per minute B/W – Copy/Print/Scan  
Stapling Finishers with Hole Punch – Power Filters

48 month lease: \$390.90 per month, per machine

Includes 40,000 B/W copies/prints per month, per machine, B/W overages @ \$0.0045

Includes all maintenance, parts, toner, staples and training, all supplies included except paper

Roll Call: 8 YES

**BUILDINGS & GROUNDS:**

**220-228 - APPROVAL OF PURCHASE – FORD F250 PICK-UP TRUCK**

Motion by VARGAS Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the purchase of a new Ford F250, 4w drive, pick-up truck with snow plow and hydraulic lift gate, from Beyer Ford, under State of NJ contract #A88727. Total cost \$39,655.50.

Roll Call: 9 YES

**POLICY:**

**220-229 - APPROVAL OF EXISTING POLICIES & REGULATIONS REVISIONS**

Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve revisions of the following existing policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
8454	Management of Pediculosis	Board Revision
8550	Unpaid Meal Charges/Outstanding Food Service Charges	Board Revision

Roll Call: 9 YES

**PUBLIC HEARING**

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No one wished to be heard.

**EXECUTIVE SESSION**

**MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:40 p.m. by PERRO, seconded by TISEO  
Voice Vote: 9 YES

*Dr. Giammarella and Mrs. Tiseo left executive session at 7:55pm.*

Motion to return to Regular Session at 8:15 p.m. by MARSHALL, seconded by RODRIGUEZ  
Voice Vote: 7 YES

**ADJOURNMENT**

Motion to adjourn at 8:15 p.m. by MARSHALL, Seconded by RODRIGUEZ  
Voice Vote: 7 YES

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION MINUTES**

**ITEMS DISCUSSED:**

- Dr. Pillari discussed HIB case #2020-05
- Board Attorney discussed litigation settlement  
*Dr. Giammarella and Mrs. Tiseo left executive session at this time*
- Board Attorney discussed WPEA grievance
- Dr. Pillari discussed personnel matter regarding teacher certifications